Ministry of Education and Science of Ukraine Sumy National Agrarian University Economics and Management Faculty Finance, Banking and Insurance Department

# Work program (syllabus) of the educational component Controlling (selective EC)

Implemented within the educational program "Management of organizations and administration" in specialty 073 Management the first (bachelor's) level of higher education

Developer:

<u>Maslak N.H.</u> Phd, Associate Professor, Associate Professor of the Finance, Banking and Insurance Department

Considered, approved and approved at a meeting of the: Protocol: 17.06.2022 №17 - Department of Finance, Geenko M.M. Head of Department Banking and Insurance - Department of Management Protocol: 14.06.2022 №13 named after professor L.I. Acting Head of Mykhaylova Orchinya A.I. Department Agreed: Guarantor of the educational program Stoyanets N.V (signature) Dean of Economacs and Management Faculty (the faculty where the educational program is implemented) Strochenko N.I. Lesias A review of the work program (attached) is provided: full name) Methodist of the Department of Education Quality,

Licensing and Accreditation

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(full name)

Registered in the electronic database: date:

# Information on reviewing the work program (syllabus):

Academic	The number of the	The changes ha	ave been reviewed and app	proved
year in which changes are made	appendix to the work program with a description of the changes	Date and number of the minutes of the meeting of the department	Head of Department	Guarantor of the educational program

#### 1. GENERAL INFORMATION ABOUT THE EDUCATIONAL COMPONENT

1	Name EC	Discipline S	C 8. 6.Controlli	ng	
2	Faculty / department	Economics a Department	nd Managemen	t Faculty / Financ	e, Banking and Insurance
3	Status EC	Selective			
4	Program / Specialty (programs), the component of which is EC for (to befilled in for mandatory EC)				
5	EC can be suggested for (to be <i>filled in for selective EC</i> )		ement" (EP "Ma	anagement of orga	inizations and administration")
6	NRC level	NRC of Uk	craine - level 7,	FQ-ENEA - the fi	irst cycle, EQF-LLL - level 6
7	Semester and duration of study		7	v semester, 15 wee	eks
8	Number of ECTS credits			5	
9	The total number of hours	(	Contact work (cl	asses)	Individual work
	and their distribution	Lectures	Practical / seminar	Laboratory	
	Full-time education	16	14	-	120
				Exam	
10	Language of instruction	Ukrainian, E	nglish		
11	Teacher / Coordinator of	Maslak Nataliia Hryhorivna, PhD in Economics, Associate Professor,			
	the educational component				
11.1	Contact Information	Auditoriums 404-e, 406-e, tel. +38095 8195272, E- mail : <u>n.maslak@ukr.net</u> ; <u>nataliia.maslak@snau.edu.ua</u> Hours of consultations - every Tuesday at 12.15, room 406-e			
12	General description of the educational component	Controlling as an academic discipline provides the ability to solve complex forming specialized tasks in management with an understanding of the nature and content of fundamental knowledge about the basic models of controlling and skills of self-control planning and implementation of goals in the management of the company. The task of the course is to form students' scientific worldview and a system of guidelines for determining the place of the enterprise in a market economy; understanding the economic essence of the processes of planning and forecasting activities; holistic view of costs; understanding the relationship between costs, cost of goods and price; idea of income as an economic category, sources of income, functions and types of income; ability to analyze economic information that reflects the influence of factors on the final result of the activity; acquisition of skills in the use of reporting in the management of enterprise finances; ability to substantiate and provide economic interpretation of financial results of economic entities, determining the reasons for non-compliance with the planned parameters and making proposals to eliminate the consequences of non-compliance.			
	educational component	Formation of a holistic system of knowledge related to the concept of controlling, practical skills of management decisions based on the systematization of information related to management, and professional competencies for the organization of controlling in the enterprise; formation of higher education students' abilities to conduct scientific and practical research and present their results.			
14	Prerequisites for studying OK, the relationship with other educational components of OP	Theory and	Mat. Statistics	,Statistics, Busin	on the disciplines: Probability ess Economics, Management, d Credit, Business analysis

		2. The educational component is the basis for the discipline: Strategic
		Management, Operations Management and Production and Undergraduate
		Practices
		3. There are no restrictions
15	The policy of academic	According to the Code of Academic Integrity of Sumy NAU, academic integrity is a set of principles, rules of conduct of participants in the
	integrity	educational process, aimed at forming an independent and responsible
		personality, able to solve problems in accordance with the educational level
		in accordance with law and public morality.
		Observance of academic integrity by applicants for higher education
		involves: independent performance of educational tasks, tasks of current and
		final control, learning outcomes; links to sources of information in the case
		of the use of ideas, developments, statements, information; compliance with
		the law on copyright and related rights; providing reliable information about
		the results of their own educational activities, used research methods and
		sources of information.
		It is expected that higher education students will adhere to the principles of
		academic integrity, aware of the consequences of its violation, which is
		determined by regulations of Sumy National Agrarian University, including
		the Code of Academic Integrity, Regulations on Prevention and Detection of
		Academic Plagiarism in Sumy NAU. https://snau.edu.ua/viddil-
		zabezpechennya-yakosti-osviti/zabezpechennya-yakosti-
		osviti/akademichna-dobrochesnist/ ).
		For violation of academic integrity, applicants for higher education may be
		held subject to the following academic liability: re-assessment (test, exam,
		test, etc.); re-taking the training course; expulsions from the university; (Part
		5 of Article 48 of the draft Law of Ukraine "On Education").
		Practical work on the discipline is performed on individual tasks that students
		receive from the teacher. All works are checked for plagiarism and are
		allowed to be protected on condition of text borrowings of no more than
		20%. In case of non-compliance with these requirements, the work is
		returned for revision. If a repeated violation of the requirements of academic
		integrity is detected, the student is not allowed to defend. In the case of
		practical work not on the received task, the results are canceled, and the
		student receives a new topic for study.
16	Course link in Moodle	https://cdn.snau.edu.ua/moodle/course/view.php?id=3245
L		

RELATIONSHIP WITH THE SOFTWARE LEARNING OUTCOMES					
Disciplinary learning outcomes:	Program learn	ning outcome	s, the achievem	ent of which	
After studying the educational		is aime	ed at EC		
component, the student is expected	(indicate the r	umber accor	ding to the nun	ibering given	
to be able to »		in th	$e EP)^1$		
	PLO 11	PLO 14	PLO 22	PLO 27	
	Apply	Assess the	Use data from	Conduct	As estimated
	management	legal, social	statistical	research	by DLO
	techniques to	and economic		individually	
	ensure the		accounting and	and / or in a	
	effectiveness of		special research	group under	
	the organization		-	the guidance	
		operation	activities	of a leader	
DLO 1 identify the prerequisites for					Essays +
the application of the concept of					reports with
controlling in enterprises	Х	Х			presentation
					+ test (
					Kahoot !)
DLO 2 to plan and present					Team
the organizational and managerial					presentation
structure of the enterprise in the					and defense
implementation of an effective					oforganizati
model of controlling both	х	Х	Х		onal and
independently and as a team					managerial
member, aware of their contribution					structure of
and responsibility for the result					enterprises
DLO 3 to form fair procedures of					Mutual
participation and collective					evaluation +
decision-making, to cooperate with					self-
each other, to evaluate own					evaluation of
contribution and contribution of					team
each member of group in					presentation
achievement of result during					and
evaluation of presentations of group					protection of
and independent				v	organization
and moependent				Х	U U
					al and
					managerial
					structure of
					enterprises
					and
					individual
					tasks by
					topics
DLO 4 demonstrate practical skills					Protection of
of the manager :					individual
- to determine the strategic position					tasks on
of the enterprise and develop	х	х	х	х	topics +
appropriate actions and decisions;		Λ	Λ	Λ	multiple
- determine the break-even point					choice tests
with a linear trend of total costs of					(Kahoot!)
the enterprise;					

# 2. LEARNING OUTCOMES OF THE EDUCATIONAL COMPONENT AND THEIR RELATIONSHIP WITH THE SOFTWARE LEARNING OUTCOMES

<sup>&</sup>lt;sup>1</sup> Must comply with the Matrix for providing program learning outcomes with the relevant components of the educational program, indicated for compulsory educational components of EP of I and II level, for all (compulsory and elective educational components) of EP III

- to assess the efficiency of		
5		
production of the enterprise and		
identify reserves for its		
improvement;		
- Develop and you and to analyze		
the budgets of the enterprise to		
assess the effectiveness of		
management decisions and optimal		
Crucifixion Odile resources		
between units;		
- to justify the choice of		
management decisions in the field		
of budgeting and investment;		
- to diagnose and model the financial		
activities of economic entities;		
- Est IT and the effectiveness of		
investment projects and take		
management decisions regarding the		
advisability of investing;		
- to develop an algorithm for making		
1 0 0		
management decisions		

## 3. CONTENT OF THE EDUCATIONAL COMPONENT (PROGRAM OF THE COURSE)

Topic.Distribution within the budget (full-time /		within th	e total time	
	Classroon	-		Recommended
List of issues to be addressed within the topic	Lectures	Pract/ seminar	Individual work	Literature <sup>2</sup>
<i>Topic 1. Controlling: essence, functions, types and main tasks</i>	4	-	10	1-6, 8, 9, 11, 19- 23
<ol> <li>The essence of controlling as a functionally separate direction of economic work at the enterprise.</li> <li>Types of controlling. The essence of operational and strategic controlling.</li> <li>Causes of controlling.</li> </ol>				
<ul> <li>Topic 2. Organizational and methodological foundations of the formation and operation of the controlling system at the enterprise</li> <li>1. The structure and functions of the controlling service at the enterprise.</li> <li>2. Information flows in the controlling system. Information requirements.</li> </ul>	-	2	14	1-6, 8, 9, 11, 14, 17, 19-21
<ul> <li>Topic 3. Characteristics of controlling objects</li> <li>1. The costs of the enterprise as the main object of management in the controlling system, the place of their occurrence.</li> <li>2. The essence and types of costs.</li> <li>3. Financial results of enterprises as an object of management.</li> </ul>	2	-	16	1-6, 8, 9, 11, 19- 21
<ul><li>Topic 4. Organization of management accounting in the controlling system</li><li>1. Tasks of management accounting.</li><li>2. Purpose, scope, advantages of the standard-cost- system.</li></ul>	2	2	10	1-9, 10, 11, 14, 20-23

<sup>&</sup>lt;sup>2</sup>Specific source from the main or additional recommended literature

3. Features and procedure for accounting for costs and				
results in the system of direct costing.				
<i>Topic 5. Planning and budgeting system at the enterprise</i> 1. The system of budgets at the enterprise, their content and relationship. 2. Current budgets.	4	4	16	1-6, 8, 11, 13, 20 23
3. Budgets of other types.				
<ul><li><i>Topic 6. Methodical tools of operational controlling</i></li><li>1. Analysis of deviations - the main tool for assessing the activities of responsibility centers.</li><li>2. Methods of analysis of deviations of actual results from</li></ul>	2	4	12	1-6, 8, 9-12, 15, 20-23
planned.				
<ul> <li>Topic 7. Expert diagnosis of the financial and economic condition of the enterprise.</li> <li>1. Goals, objectives, content of expert diagnosis of the financial and economic condition of the enterprise.</li> <li>2. Types of enterprise strategies.</li> <li>3. Methods of operational and strategic diagnostics</li> </ul>	2	2	12	1-6, 8, 11, 13, 17-19, 20-23
<ul> <li>Topic 8. Controlling investment projects</li> <li>1. The concept, place, purpose and functions of controlling investment projects in the general system of controlling the financial and economic activities of the enterprise.</li> <li>2. Statistical and dynamic indicators of evaluation of investment projects in the controlling system.</li> </ul>	-	-	14	1-6, 8, 11, 17, 20-23
<i>Topic 9. Controlling in the system of management decisions</i> 1. Classification of approaches to management decisions in controlling.	-	-	16	1-6, 8, 9, 11, 20- 23
Total	16	14	120	

#### 4. METHODS OF TEACHING AND TEACHING

DLO	<b>Teaching methods</b> (work to be done by the teacher <u>during classes</u> , consultations)	Number of hours	<b>Teaching methods</b> (what types of educational activities the <u>student</u> must perform <u>independently</u> )	Number of hours
<b>DLO 1.</b> identify the prerequisites for the application of the concept of controlling in enterprises	Multimedia lecture Flipped classroom or learning through dialogue Discussion Classroom response system (CRS) ("clicker") (learning game platforms: Socrative, Kahoot!)	6	Reading (studying theoretical material) Study of the problem (library, internet publication and recommended sources of information) Work in small groups (presentation preparation) Self-assessment of knowledge	
<b>DLO 2.</b> plan and present the organizational and management structure of the enterprise while implementing an effective controlling model both independently and as a team member, being aware of one's contribution and responsibility for the result	Multimedia lecture Flipped classroom or learning through dialogue Simulation Case study method Work in practical classes Classroom response system (CRS) ("clicker") (learning game platforms: Socrative, Kahoot!)	8	Reading (studying theoretical material) Mutual learning (peer to peer learning) Work in small groups (from idea generation to presentation preparation) Self-assessment of knowledge	24
<b>DLO 3.</b> to form fair procedures for participation and collective decision-making, to cooperate with each other, to evaluate one's own contribution and the contribution of each member of the group to the achievement of the result during the evaluation of group and independent presentations	Multimedia lecture, lecture-discussion, Case study method Classroom response system (CRS) ("clicker") (learning game platforms: Socrative, Kahoot!)	4	Reading (studying theoretical material) Mutual learning (peer to peer learning) Work in small groups (from idea generation to presentation preparation) Self-assessment of knowledge	22
<ul> <li><b>DLO 4.</b> demonstrate the practical skills of a manager:</li> <li>to determine the strategic position of the enterprise and to develop</li> </ul>	Multimedia lecture Classroom response system (CRS) ("clicker") (learning game platforms: Socrative, Kahoot!)	10	Reading (studying theoretical material) Performance of practical works Self-assessment of knowledge	42

		30		120
	Teacher's consultations	2	Systematization of acquired knowledge and skills in preparation for the exam	12
managerial decisions				
- to develop an algorithm for making				
expediency of investing funds;				
management decision regarding the				
investment projects and make a				
- evaluate the effectiveness of				
entities;				
- carry out diagnostics and modeling of financial activities of economic				
budgeting and investment attraction;				
management decisions in the field of				
- justify the choice of options for				
divisions;				
distribution of resources between				
decisions and the optimal				
effectiveness of management				
budgets in order to assess the				
- develop and analyze enterprise				
reserves for its improvement;				
company's products and identify				
production efficiency of the				
- carry out an assessment of the				
total costs of the enterprise;				
in the case of a linear trend of the				
and decisions; - to determine the break-even point				
corresponding directions of actions				

## 5. EVALUATION BY EDUCATIONAL COMPONENT

### **5.1.** Diagnostic evaluation (indicated if necessary)

N⁰	Methods of diagnostic evaluation	Date of
		compilation
1.	Input knowledge control	The first class

#### **5.2. Summative assessment**

	5.2.1. To assess the expected learning outcomes provided				
N⁰	Objects and methods of summative evaluation	Points / Weight in the	Date of		
		overall score	compilation		
1.	Essay + report with presentation	5 points / 5%	2 <sup>nd</sup> week		
2.	Team project + presentation	16 points / 16%	5th week		
3.	Individual research + defense	24 points (6x4 points/	13-14th week		
		24%			
4.	Testing	10 points (2x 5points)	7th week 14		
		/ 20%	week		
		55			
5.	Attestation (intermediate diagnosis of knowledge)	15 points / 15%	8th weeks		
6.	Exam (written): 10 test tasks, 1 theoretical question, 1 task;	30 points / 30%	On schedule		
	an interview is scheduled		(during the		
			session)		
		100			

#### 5.2.1. To assess the expected learning outcomes provided

#### 5.2.2. Evaluation criteria

Component	Unsatisfactorily	Satisfactorily	Fine	Perfectly
Essay + presentation	<3 points	3 points	4 points	5 points
	description is provided. Does not demonstrate independent thinking about the chosen topic. Representation research results in a way that does not disclose its content and results	problem (without analysis) is given to a greater extent, insufficient substantiation of the main points, insufficiently consistent argumentation. Presentation of	understanding, depth and/or detail of the problem; the main points are justified, the arguments are consistent; different points of view are studied. Presentation of research results in the appropriate format	problem are analyzed; all the main points are stated, the arguments are consistent and valid; different points of
Team project	<6 points	6-7 points	8 points	9-10 points

	the project have been developed and/or the information is presented unstructured, there is no understanding of the logical model (framework). The results are presented in	information is structured, there is a clear understanding of the logical model (framework), all	The importance of the project idea is substantiated, all components are fulfilled All components are present with justification. There is a clear understanding of the logical model	depth analysis. There is a clear understanding of the
		steps of project formation have been implemented. The results are presented in the appropriate format.	(framework), all steps of project formation have been implemented. The results are presented in the appropriate format. The data is current.	(framework), all steps of project formation have been implemented. The
				The presentation form fully meets the requirements.
Presentation	<3 points	3 points	4-5 points	6 points
and defense of	Students do not	The presentation	The presentation fully	The presentation
	participate in group discussions or provide feedback on others' presentations. The presentation is missing or does not reflect the content of the project.	partially reflects the content of the project, the timing is correct. Students participate in group discussion, Feedback is not structured, no recommendations are provided.	reflects the content of the project, the timing is met. Students participate in a group discussion, justify their conclusions.	fully reflects the content of the project, the timing is met. Students reflect on the results of the team's activities, listen, evaluate and effectively respond to the opinions of others, and partially moderate the group discussion and thoroughly provide feedback
Individual	1 point	2 points	<i>3 points and</i>	4 points
research	The work is partially completed, the design		The work is completed in full, the student	The work is completed in full; the
6 tasks of 4			reasonably teaches the	<b>^</b>
points)		demonstrates elementary knowledge of individual provisions of the educational material, compares,	educational material, analyzes, synthesizes, summarizes and evaluates information, processes and logically interprets the data, the results obtained, the design of the text, tables, figures, literature meets the requirements	independently and reasonedly presents the educational material, deeply and comprehensively discloses its content,

		the design of the work partially meets the requirements		literature meets the requirements
Test (max 10 points: 2 tests of 5 points)	<60% correct answers	60-74 % of correct answers		90-100 % correct answers
Certification	<60% correct answers	60-74% of correct answers		90-100% correct answers
	r	are not fully disclosed, a practical task with	~	

#### **5.3. Formative assessment:**

To assess current progress in learning and understanding areas for further improvement

N⁰	Elements of formative assessment	Date		
1	Express survey after studying each topic	Every lesson		
2	Written feedback on an essay	Within 2 weeks after		
		assembly		
3	Consultations, oral feedback from the teacher while working on a	During classes		
	team project			
	Oral feedback from the teacher and students after the presentation of	School ID defending		
	the project and individual task			
3	Assessment and self-assessment of testing	7 weeks, 15 weeks		

Self-assessment can be used as an element of summative assessment and normative assessment. Peer assessment and self-assessment are envisaged as an element of formative assessment (after the project presentation) and summative assessment - based on the points given by the teacher to the group, students independently distribute them according to each contribution to the overall result according to certain criteria (responsibility, contribution to creation of an idea, participation and timeliness of tasks set by the group, participation in the discussion during the defense).

### 6. LEARNING RESOURCES (LITERATURE)

#### 6.1. The main sources

### 6.1.1. Textbooks, manuals

1. Lukash S.M., Lozynska I.V., Maslak N.H., Brychko A.M. Textbook in Controlling for 4th year students specialty 073 "Management". May, 2018. 123 p.

2. Yeung Chi Hung, AAT Paper 3 Management Accounting, First Edition 2011, Prentice Hall

3. Colin Drury, Management and Cost Accounting, 7th Edition 2018, South-Western

4. Andy Tak-ming Li & Patrick Kin-wai Ho, BAFS in the New World, Accounting –Elective Part 2 Cost Accounting, First Edition 2020, Pilot Publishing Company Ltd.

5. Simons, R. (2019). Performance measurement and control systems for implementing strategy. Upper Saddle River, NJ: Prentice Hall.

6. Simons, R. (2018). Levers of Control, How Managers Use Innovative Control Systems to Drive Strategic Renewal. Harvard Business School Press, Boston, MA.

7. James W.Hesford, Sung-Han (Sam) Lee, Wim A.Van der Stede, S. MarkYoung Management Accounting: A Bibliographic Study. Available at: https://doi.org/10.1016/S1751-3243(06)01001-7

https://www.sciencedirect.com/science/article/abs/pii/S1751324306010017?via%3Di hub

### 6.1.2. Methodical support

8. Lukash S. Controlling: methodical recommendations for practical classes and individual work for English-speaking students of 4th course bachelor's degree of specialty 073 "Management" for daily form of studying. Sumy, 2018. 33 p.

#### 6.1.3. Other sources

9. Trienekens, J.H. and Beulens, A.J. M. (2011). Views on inter-enterprise relationships. Production, Planning and Control, Vol.12, pp.466-477 Usage of TRIZ in Fortune 500 companies. Available at: //www.aitriz.org/index.php?option=com\_content&task=view&id=18&Itemid=32.

10.Managementaccountingdefinition.URL:https://www.accountingtools.com/articles/management-accounting

#### 6.2 Additional sources

11. Financial controlling = Financial Controling: textbook. manual / LO Ptashchenko, VV Serzhanov. Kyiv: Center for Education. 1-ri, 2016. 344 p. The text is parallel in Ukrainian, English.

12. Degalceva G.V. Problem of development of management account in modern term / G.V. Degalceva, A.A. Remezkov, E.A. Tonchu. *Sientifical journal KubGAU*. 2014. №04 (098). P. 632-644. URL: https://ej.kubagro.ru/2014/04/pdf/46.pdf

13. Ferreira, A. and Otley, D. (2015). The Design and Use of Management Control Systems: An Extended Framework for Analysis. Lancaster University Discussion Paper.

14. Bisbe, J and Otley, D. (2019). The effects of the interactive use of management control systems on product innovation. Accounting Organizations and Society. Vol.29, pp.709-737.

15. R. Anthony (2019) Planning and Control Systems: Framework for Analysis. Boston: Graduate School of Business Administration Harvard University

16. Harrison, J. S., & St. John, C. H. (2012). Foundations in Strategic Management (2nd ed., 118–129). Cincinnati, OH: South-Western College.

17. Ittner, C., & Larcker, D. F. (2013, November). Coming up short on nonfinancial performance measurement. Harvard Business Review, 2–8.

18. Matthews, J. (2019). Strategic moves. Supply Management, 4(4), 36–37.

19. Venkataraman, S., & Sarasvathy, S. D. (2021). Strategy and entrepreneurship: Outlines of an untold story. In M. A. Hitt, R. E. Freeman, & J. S. Harrison (Eds.), Handbook of strategic management (650–668). Oxford: Blackwell.

### 6.3 Software

20. Controlling: training materials on the MOODLE SNAU platform. URL: https://cdn.snau.edu.ua/moodle/course/view.php?id=3245

21. Management Accounting-Controlling - Financial Controlling. URL:http://www.tankonyvtar.hu/en/tartalom/tamop412A/0007\_e7\_penzugyi\_es\_sza mviteli\_kontrolling\_eng/management\_accounting\_controlling\_financial\_controlling\_ 4UnTTLT9WD7Fnoai.html

22. Internet portal for managers. URL: http://www.management.com.ua.

23. Control and controlling: identity and opposite. FinFak: The site is devoted to problems of finance and economy URL: http://www.finfak.pp.ua/12-kontroling/6-kontrol-i-kontroling-totozhnist-i-protilezhnist

The parameter by which the work program (syllabus) of the educational component is evaluated by the guarantor or a member of the project group	Yes	No	Comment
Learning outcomes for the educational component (DLO) correspond to the NQF	+		
The results of the study according to the educational component (DLO) correspond to the prescribed PRN (for mandatory educational components)		x	x
Learning outcomes by educational component provide an opportunity to measure and assess the level of their achievement	4		
portainty to incustre and assess the lever of their achievement		1	1 holes
Annhar of the project around of FD IN (	.AP	p/	10
Member of the project group of EP "Management"	ull name	m	(signature)
	un nanne	/	(a.g.mane)
The parameter by which the work program (syllabus) of the educational component is evaluated by the teacher of the corresponding department	Yes	No	Comment
General information about the educational component is sufficient	+		
Learning outcomes for the educational component (LEOs) correspond to the NQF	+		
Learning outcomes by educational component (LEOs) provide an opportunity to measure and evaluate the level of their achievement	+		
Learning outcomes (LEOs) relate to students' competencies, not the content of the discipline (contain knowledge, abilities, skills, and not the topics of the discipline's curriculum)	+		
The content of the EK is formed in accordance with the structural and logical scheme	+		
Educational activity (teaching and learning methods) enables students to achieve the expected learning outcomes (LEOs)			
The educational component involves learning through research that is appropriate and sufficient for the relevant level of higher education	+		
The assessment strategy within the educational component is in accordance with the policy of the University/faculty			
The assessment strategy within the educational component is in accordance with the policy of the university/faculty			
The workload of students is adequate to the volume of the educational component			
The recommended learning resources are sufficient to achieve he learning outcomes (LEOs)	+		
The literature is relevant	+		
The list of educational resources contains the software products			

Banking and Insurance Department department)

(position, full name)

(signature)