



Europass Curriculum Vitae



Personal information

First name(s) / Surname(s) **Tetyana Kharchenko**
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Nationality Ukrainian

Date of birth 22.03.1982

Gender Female

Current employment / Occupational field PhD, Senior Lecturer Department of Public Management and Administration, Faculty of Economics and Management, Sumy National Agrarian University

Education
Sumy Agricultural University

Work experience

Dates From 2005- to 2008

Occupation or position held Economist of economic-contractual department

Main activities and responsibilities debtor's notices of debt, calculation of debt under credit agreements, full calculation of debt for claims, representation of the enterprise in court cases in the part of economic settlements, calculation of lower inflation coefficients to credit agreements, registration of credit agreements in the State Treasury Service of Ukraine

Name and address of employer H. Mazepa Str, Sumy Region, Ukraine

Type of business or sector State sector

Dates From 2008 – to 2018

Occupation or position held Deputy Chief of economic-contractual department

Main activities and responsibilities verification of individual cases wishing to get a loan, conclusion of credit agreements, conclusion of ancillary contracts, representation of interests of a court-related enterprise in the part of economic settlements, development of projects of programs under which loans are provided at the local level (regional and district programs), coordination with representatives of different authorities levels of rules and conditions for granting loans under the regional program, conducting business correspondence on economic issues and on the approval of programs, making calculation for credit agreements (penalties full maturity, refinement for settlement of lawsuit)

Name and address of employer H. Mazepa Str, Sumy Region, Ukraine

Type of business or sector State sector

Dates	From 2018 to 2019
Occupation or position held	Head Economist
Main activities and responsibilities	development of projects of programs under which loans are provided at the local level (regional and district programs), coordination with representatives of different authorities levels of rules and conditions for granting loans under the regional program; Projects development of annual compensation plans for the company and its departments. Creating plans for increasing labor effectiveness, calculation of wages fund and number of employees
Name and address of employer	H. Mazepa Str, Sumy Region, Ukraine
Type of business or sector	State sector
Dates	From 2015 to 2019
Occupation or position held	Associate Professor of the Foreign Economic Affairs and Euro Integration Department (part-time job)
Main activities and responsibilities	Providing lectures, practical and seminars for students, scientific work
Name and address of employer	Sumy National Agrarian University
Type of business or sector	Education
Dates	From september 2019 – now (full-time job)
Occupation or position held	Senior Lecturer of the Public Management and Administration Department
Main activities and responsibilities	Providing lectures, practical and seminars for students, scientific work
Name and address of employer	Sumy National Agrarian University
Type of business or sector	Education
Education and training	
Dates	From 2000 – to 2005
Title of qualification awarded	Management
Principal subjects/occupational skills covered	Specialization: «Management of organizations» with appropriate qualification of « Management»
Name and type of organisation providing education and training	Sumy National Agrarian University
Level in national or international classification	Master's Degree
Dates	From 12.2015 – now
Title of qualification awarded	Candidate of Economic Sciences
Principal subjects/occupational skills covered	Agricultural Economy
Name and type of organisation providing education and training	Sumy National Agrarian University
Level in national or international classification	PhD in Economics
Personal skills and competences	My main qualities: leadership, communication, enthusiasm, positive attitude, and responsibility
Mother tongue(s)	Ukrainian, Russian
Other language(s)	English

Self-assessment	Understanding				Speaking				Writing	
European level (*)	Listening		Reading		Spoken interaction		Spoken production			
English	B2	intermediate level	B2	intermediate level	B2	intermediate level	B2	intermediate level	B2	intermediate level
Russian	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user	C2	Proficient user
Social skills and competences	I know how to organize and manage teams. I participated in various conferences.									
Organisational skills and competences										
Computer skills and competences	Competent with most Microsoft Office programmes									
Artistic skills and competences										
Driving licence										
Additional information:										

18.09.19

Tetyana Kharchenko